

AGENDA

Meeting: Chippenham Area Board
Place: Café Spero, Wood Lane, Chippenham, Wiltshire, SN15 3EB
Date: Monday 3 June 2019
Time: 7.00 pm

Please direct any enquiries on this Agenda to Jim Brewster (Democratic Services Officer), direct line 01225 718242 or email jim.brewster@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Ashley O'Neill, Queens and Sheldon
Cllr Baroness Scott of Bybrook OBE, Bybrook
Cllr Bill Douglas, Hardens and England
Cllr Andy Phillips, Cepen Park and Redlands
Cllr Nick Murry, Monkton
Cllr Ross Henning, Lowden and Rowden
Cllr Peter Hutton, Cepen Park and Derriards (Vice-Chairman)
Cllr Howard Greenman, Kington (Chairman)
Cllr Melody Thompson, Hardenhuish
Cllr Clare Cape, Pewsham

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

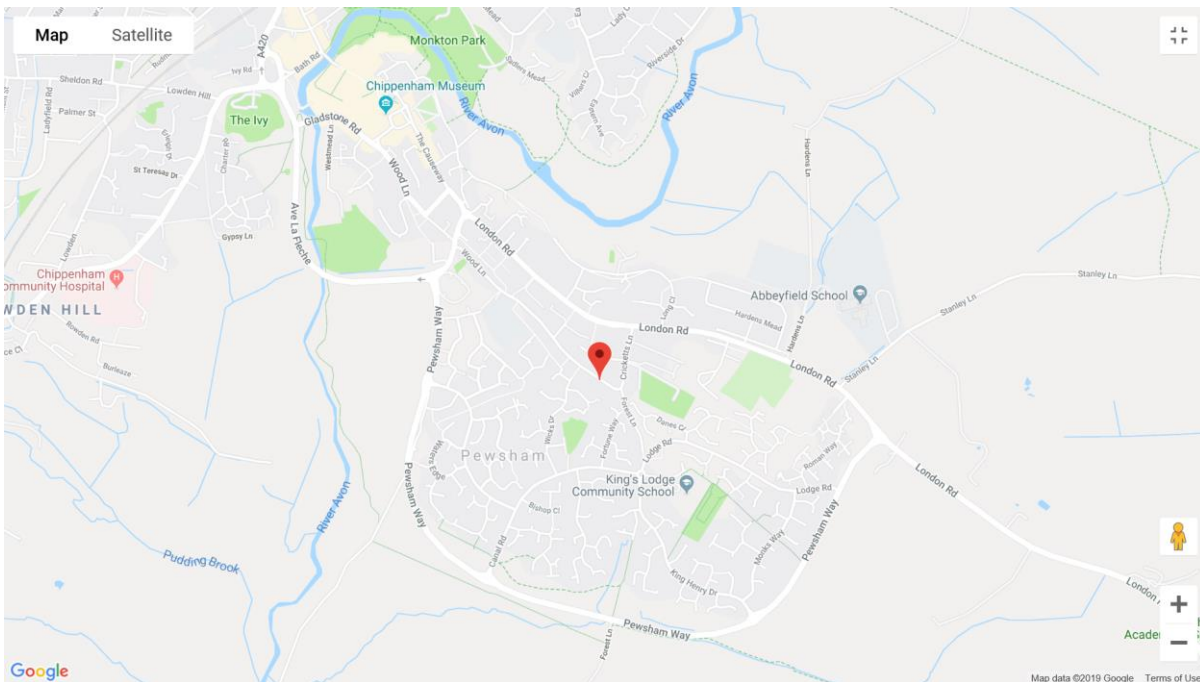
The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

Parking

Café Spero has limited parking, so parking for this venue will be on-street, see map below



Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

Items to be considered

1 **Election of Chairman 2019/20** (*Pages 1 - 2*)

To elect a Chairman for the municipal year 2019 - 2020.

2 **Election of Vice-Chairman 2019/20**

To elect a Vice-Chairman for the municipal year 2019 - 2020.

3 **Chairman's Welcome and Introductions**

4 **Apologies**

To receive any apologies for the meeting.

5 **Minutes** (*Pages 3 - 6*)

To approve and sign the minutes of the meeting held on 25 March 2019.

6 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

7 **Chairman's Announcements** (*Pages 7 - 12*)

To include:

Community Led Housing Project

To raise awareness of the support available to community groups.

Homelessness Strategy Consultation

To encourage consultation responses.

North Wessex Downs Walking Festival

To encourage participation.

Invitation to Keith Wilson to introduce host venue, Café Spero

8 **Outside bodies and working groups** (*Pages 13 - 34*)

To appoint Area Board Representatives to the following bodies.

To elect a Chair to Community Area Transport Group.

Chippenham Health and Wellbeing Group

Number of representatives: 1

Number of meetings per year: 4

Voting rights: Yes
Role: Area Board Representative for Older People
Current representatives: Cllr Peter Hutton

Chippenham Local Youth Network

Number of representatives: 4
Number of meetings per year: 4
Voting rights: Yes
Role: Area Board representation for Young People
Current representatives: Cllr Peter Hutton, Cllr Melody Thompson,
Cllr Ross Henning, Cllr Ashley O'Neill

Chippenham Safer and Strong Communities Group

Number of representatives: 2
Number of meetings per year: 4
Voting rights: No
Role: Local community representative on the working group
Current representatives: Cllr Peter Hutton, Cllr Nick Murry

Community Area Transport Group

Number of representatives: 2
Number of meetings per year: 4
Voting rights: Yes
Role: Local community representative on the working group
Current representatives: Cllr Ross Henning, Cllr Ashley O'Neill, Cllr
Bill Douglas, Cllr Nick Murry
Vacancy: Chair

Multi-Agency Forum

Number of representatives: 1
Number of meetings per year: 4
Voting rights:
Role: Local community representative on the working group
Current representatives: Cllr Ross Henning

Champions

Older Persons Champions - Julia Stacey, Barbara Hearn
Carers Champion - Alison Butler

9 **Dementia Friends Information Session**

Dementia awareness workshop to be delivered by Ollie Phipps,
Community Engagement Manager.

10 **Big Pledge - video** (*Pages 35 - 36*)

To view video on 2019 Big Pledge initiative on encouraging people
to get active.

11 **Town, Parish and Partner Updates** (*Pages 37 - 50*)

7:05pm

To note the written updates provided and answer any questions arising from the floor:

- i. Parish and Town Councils - Castle Combe Parish
- ii. Healthwatch
- iii. Wiltshire Clinical Commissioning Group (CCG)
- iv. Wiltshire Police - Community Policing Report

12 **Gigaclear**

To receive a presentation from Gigaclear on broadband provision.

13 **Grant Applications** (*Pages 51 - 56*)

<i>Community Grants Applicant/ Project</i>	<i>Amount requested</i>
Zero Chippenham	£5000.00
Chippenham Sailing and Canoeing Club	£5000.00
Biddestone Tennis Club	£5000.00
Chippenham Mens Shed	£5000.00
Friends of Redland School	£5000.00
<i>Youth Grants Applicant/ Project</i>	
688 – Kandu Arts	£2000.00

14 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

15 **Date of Next Meeting**

To confirm the date of the next meeting as 17 July 2019, venue **Sutton Benger Village Hall**, Chestnut Road, Sutton Benger, SN15 4RP.

Extract from Part 3 of the Constitution: Appointment of Chairmen and Vice-Chairmen of Area Boards

4.9 The chairman and vice-chairman of an area board will be appointed at the first meeting of an area board, which takes place after the annual meeting of the Council, by the unitary councillors on each area board, except in an election year where after the first meeting of Full Council a special meeting of each area board will take place to appoint a chairman and a vice-chairman.

4.9.1 The Democratic Services representative will call for nominations for the position of chairman of the area board. A councillor's nomination must be seconded to be valid. A councillor shall not be nominated in his/her absence without their written consent.

4.9.2 In the event of only one valid nomination being received the person presiding will declare the nominated councillor elected.

4.9.3 In the case of two valid nominations the Democratic Services representative will ask for a show of hands from those councillors in favour of each councillor and declare the candidate receiving the majority of votes of the councillors present and voting, to be the winner.

4.9.4 In the case of an equality of votes for the two candidates, the Democratic Services representative shall draw lots to determine the winner of the election and then declare the result.

4.9.5 In the case of three or more valid nominations being made, the Democratic Services Representative will call for a show of hands for each of the candidates. The Democratic Services representative will then announce the candidate with the least number of votes and that candidate will be eliminated (in the case of a tie for the least number of votes, the Democratic Services representative shall draw lots to determine which candidate to be eliminated). A further vote shall be taken for the remaining candidates and after each vote the candidate with the least number of votes shall be eliminated until only two candidates remain and a final vote taken.

4.9.6 The newly elected Chairman of the Area Board shall then preside over the election of the Vice Chairman in the manner described above with the ability to use a casting vote in the event of an equality of votes.

4.9.7 With the exception of an election year, the chairman and vice chairman of an area board shall remain in post until their successors are appointed.

CHIPPENHAM AREA BOARD

MINUTES OF THE CHIPPENHAM AREA BOARD MEETING HELD ON 25 MARCH 2019 AT COUNCIL CHAMBER - WILTSHIRE COUNCIL OFFICES, MONKTON PARK, CHIPPENHAM SN15 1ER.

Present:

Cllr Ashley O'Neill, Cllr Bill Douglas, Cllr Andy Phillips, Cllr Nick Murry, Cllr Ross Henning, Cllr Peter Hutton (Vice-Chairman), Cllr Howard Greenman (Chairman), Cllr Melody Thompson and Cllr Clare Cape

Also Present:

Town and Parish Councillors

Chippenham Town Council – Cllr Teresa Hutton, Cllr Nina Phillips
Langley Burrell Parish Council – Julie Hoskins, Sue Webb
Castle Combe Parish Council - Fred Winup

Partners

Lee Stripe, Cyber Prevent & Protect Officer, Digital Investigations and Intelligence Unit, Wiltshire Police
Kieran Hall, Cyber Prevent & Protect Officer, Digital Investigations and Intelligence Unit, Wiltshire Police

Wiltshire Council Officers

Diane Ware (Principal Technical Officer), Ollie Phipps (Chippenham Community Engagement Manager), Jim Brewster (Democratic Services).

14 Chairman's Welcome and Introductions

The Chair welcomed everyone to the meeting.

15 Apologies

Apologies for absence were received from Cllr Baroness Scott of Bybrook OBE.

16 Minutes

Resolved

The minutes of the meeting held on Monday 4 February 2019 were approved.

17 **Declarations of Interest**

There were no declarations of interest.

18 **Chairman's Announcements**

The Local Government Boundary Commission for England had announced 98 Wiltshire electoral divisions to apply to local elections in May 2021. A further consultation will run from 5 February – 15 April 2019. This will be the final opportunity for any parties to comment upon the proposals. The consultation is on the Commission's website.

The Chair announced that Area Board meetings will no longer be using disposable coffee cups and requested that anyone wishing to have a hot drink at future meetings bring their own cup.

19 **Parish and Partner Updates**

The Chair noted and thanked Kington Langley Parish, Wiltshire Clinical Commissioning Group, Healthwatch and Community Policing for their updates.

Cllr Peter Hutton gave an update from Street Pastors on their pastoral work following the fatal accident on Hill Rise on 19 March 2019.

20 **Wiltshire Highways Maintenance Chippenham**

Resolved

The Chippenham report of Wiltshire Highways Maintenance plan was approved.

21 **Major maintenance - Chippenham**

Diane Ware, Principal Technical Officer, gave a presentation on road re-surfacing work that; outlined budgets five years ahead, described how budgets were allocated, set out how road condition was monitored and outlined how different technical and material options were deployed by the authority. Emphasis was placed upon the value of local feedback in setting priorities for remedial work.

The discussion that followed noted that local perception of poor roads benefits from the context of the condition of the road network as a whole.

Questions of how particular sites could be re-surfaced, the longevity of repairs, the extent to which accidents informed priorities, the use of recycled plastics and the responsibilities of other contractors such as utility companies were answered by Diane Ware.

The Chair thanked Diane Ware for her interesting and informative presentation.

22 **Cyber Crime Workshop**

Lee Stripe, Cyber Prevent & Protect Officer, gave a presentation on cyber security that indicated the scale of the problem and distinguished between crimes that can only be committed online and crimes that are enabled by digital technology.

Examples of typical crimes that are enabled by digital technology were given, alongside advice on technology, good practice on setting passwords and use of back-up options.

The debate that followed addressed local examples of cyber crime, clarified best practice and explored communication channels to raise further awareness.

23 **Local Youth Network**

Resolved

The following funding grants were approved

- **Youth Club Night @ The Neeld £250.00**
- **The Power of Food Workshops £160.00**

24 **Community Area Grants**

Resolved

The following funding grants were approved

- **Kington Langley Parish Council £5000.00**
- **Olive Branch Counselling £5000.00**
- **Kington Langley Croquet Club £2500.00**
- **Families Out Loud Launch Funding £1700.00**
- **Ivy Community Garden £800.00**
- **Sphero Youth Café Equipment £499.94**
- **Chippenham Olympicparalympics £2000.00**

25 **Urgent items**

There were no urgent matters.

(Duration of meeting: 19:05 – 20:55)

The Officer who has produced these minutes is Jim Brewster of Democratic Services,
direct line 01225 718242, e-mail jim.brewster@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114/713115

Agenda Item 7

Chairman's Announcements

Subject:	Community Led Housing Project in Wiltshire
Web contact:	communityledhousing@wiltshire.gov.uk http://www.wiltshire.gov.uk/housing-community-fund

What is Community Led Housing?

Community led housing is about local people playing a leading and lasting role in solving local housing problems, creating genuinely affordable homes and strong communities in ways that are difficult to achieve through mainstream housing.

Community led housing can empower local communities, making them more resilient and able to address issues such as affordable housing and the need for downsizer accommodation.

What is the Wiltshire Community Led Housing Project?

Wiltshire Council, in partnership with Community First and Wiltshire Community Land Trust, has set up a partnership project to advise and support communities to address their housing needs.

The project vision is to enable and support community groups to deliver housing development that provides defined community benefits which are protected in perpetuity; and to provide a legacy for community led development. Localism and innovation lies at the heart of this and it will help to build stronger and more resilient communities. Community led housing can be complimentary of the on-going Neighbourhood Planning work of the council and its communities.

Community led housing needs to have meaningful community engagement and has to have widespread community support. This means the community needs to have a common vision and shared values; they need to be empowered. This project supports and enables groups seeking to deliver alternative solutions to their community needs beyond the mainstream delivery mechanisms. It can also support community groups working in a developer-community partnership.

The project team has been established with two project managers, a senior planning officer and a housing enabler. It is a cross service project. Grant funding is currently available to groups to help with start-up subject to qualifying terms and conditions.

What has happened so far and what will be happening?

The project is currently supporting seven community groups across Wiltshire including the formally incorporated Seend Community Land Trust. This group have been supported in their establishment, and land identification and negotiation work. Going forward, further support will be given through the planning, building and living stages of their projects as appropriate. They started as individuals, formed a steering group and became a legally recognized community led housing group formulating their own development proposals to serve their community needs.

The team are keen to build as wide a network of community led housing groups as possible throughout Wiltshire. We want to speak to anyone who is interested in trying to take a leading role in addressing community housing issues.

Chairman's Announcements

For further information, or to arrange a conversation with one of the project managers please contact the project team at: communityledhousing@wiltshire.gov.uk.

Subject:	Homelessness Strategy Consultation
Web contact:	Weblink to consultation

A consultation has been launched on how we can prevent homelessness and help those who are homeless to find a home.

Wiltshire Council is asking for views on its new strategy which sets out priorities and actions to work with those who are homeless or threatened with homelessness, to help them secure and keep a good home.

Ashley O'Neill, Portfolio Holder for Housing, said: "We are making real progress in tackling homelessness in Wiltshire, but we can never be complacent – we always need to do more"

"We need to think creatively, deliver a wide range of services and have effective, strong, partnership working to prevent homelessness, and provide the homeless with support to tackle the cause of their homelessness."

"This strategy will rely on stakeholders and the communities in Wiltshire and we would like people to let us know their views so we can all make a positive impact on preventing homelessness into the future."

The consultation will seek views on five priorities:

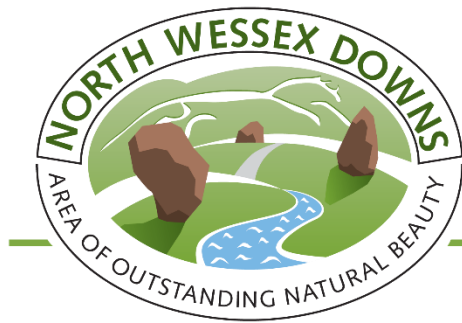
- Reducing rough sleeping
- Identifying and preventing homelessness at the earliest possible stage
- Ensuring services are designed to prevent homelessness and support those who are homeless.
- Ensuring those who are threatened with homelessness or who are homeless can secure and keep a suitable home.
- Maintaining effective strategic direction and partnership working

Each priority has a number of actions. These include increasing street outreach, developing a resettlement support service, and ensuring there is more housing available to help the homeless.

The strategy has been informed by Wiltshire Council's Homelessness Review 2018 and Homeless Health Needs Assessment. It also follows the national Homelessness Reduction Act 2017, which introduced a new legal duty on specified public services to refer customers who may be homeless or threatened with homelessness to a local housing authority.

You can access the consultation at

<https://surveys.wiltshire.gov.uk/snapwebhost/s.asp?k=155240979642>



NORTH WESSEX DOWNS WALKING FESTIVAL 8-23 JUNE 2019



Announcing the First North Wessex Downs Walking Festival

8th – 23rd June 2019

Get outdoors during the very first North Wessex Downs Walking Festival this June. With over a dozen walks across the region - from Avebury to Marlborough as well as further afield to Goring, Wantage and Facombe, the walking festival presents the perfect opportunity to breathe deeply, stretch your legs and take in the views of the gorgeous countryside on our doorstep.

Running from 8th to 23rd June, many of the walks are free of charge and range from a pushchair-friendly stroll around the lovely lanes of Huish in the Pewsey Vale to a navigation skills workshop starting from Avebury. There are fascinating wildlife walks on offer at Stonebridge Wild River Reserve with ARK at Marlborough as well as Letcombe Brook in Wantage and Freemans Marsh in Hungerford. Or simply let your walk leader tell you about the history and landscape as you pass through some of the lesser-known areas of the AONB.

Go to the North Wessex Downs website for detailed information about all the walks and to book.

www.northwessexdowns.org.uk/walkingfestival

Calendar of Events

Saturday, 8th June 2019 9.30am	A 'Venerable' Nordic Walk from Blewbury – exploring the historic villages & landscape of the Downs. 11 miles (6 hours). Strenuous. Pay on day - £8
Sunday, 9th June 2019 10.30am	Facca's Valley: The woods, hills & valleys of the Facombe Estate – a peaceful walk with plenty of wildlife, wildflowers and views. 3 miles (2 hours). Moderate. Free
Monday, 10th June 2019 10am	Navigation Skills Workshop from Avebury – improve your skills and techniques to increase personal confidence. 10 miles (5.5 hours). Moderate. £8.50
Tuesday, 11th June 2019 10am	A Guided Walk from Goring: Poets & Giants – discover giants and walk in the ancient footsteps of wayfarers and poets. 12 miles (7 hours). Strenuous. £5.50

Wednesday, 12th June 2019 10am	The Setting of Ashdown House – take in the magnificent setting of the house in a little valley just north of Lambourn. 4 miles (2 hours). Moderate. Free
Wednesday, 12th June 2019 5pm	An Early Evening Stroll from Huish – a family friendly wander through lovely lanes with various start points. Up to 3 miles (1 hour). Easy. Free
Thursday, 13th June 2019 2pm	Discovering Aston Tirrold's History & Wildlife – landscape, wildlife and history. 3 miles (2 hours). Easy. Free
Friday, 14th June 2019 10.30am	Bedwyn Brail, Wilton & Crofton: A rail-friendly walk – a tranquil walk through Bedwyn's local history 5 miles (2 & ³ / ₄ hours). Easy. £2.00
Saturday, 15 th June 2019 2pm	Saturday Afternoon Hike at Alton Barnes White Horse – a sociable and fun walk. 6 miles (2 hours). Moderate. £9.00
Sunday, 16th June 2019 10am	Letcombe Brook Wildlife Walk – a family friendly wildlife walk along the route of the brook 4.5 miles (up to 3 hours). Easy. Free
Wednesday, 19th June 2019 7pm	Exploring Freeman's Marsh in Hungerford – visit and investigate the plants and creatures of this beautiful green space ½ mile (up to 2 hours). Easy. Free
Thursday, 20th June 2019 10.30am	Big Skies & Hidden Valleys: The Manors of Vernham Dean – walk up onto the roof of this hidden corner of the landscape. 4 ½ miles (up to 2 ½ hours). Moderate. Free
Friday, 21st June 2019 10am	A Wildlife Walk Around Stonebridge Wild River Reserve with ARK – with Action for River Kennet's project officer, Anna Forbes. 1 mile (2 hours). Easy. £5.00
Sunday, 23rd June 2019 10am	One Lump or Two: Ladle Hill and Beacon Hill – two walks in one, choose to do one or both of these “aller et retour” routes. 5 miles minimum (2 ¼ hours min). Moderate/Strenuous. Free

For more information either visit the website or email info@northwesexdowns.org.uk

CHIPPENHAM AREA BOARD
3 June 2019

Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2019/20

1. Purpose of the Report

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2019/20.

2. Background

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. The Area Board is also invited to reconstitute the Working Groups also set out in **Appendix A**, with the Terms of Reference set out at **Appendix B**, and to make appointments to these groups. These appointments are for 2018/19.
- 2.3. Similarly, the Area Board is invited to appoint a named Champion to work with the Area Board and Health and Wellbeing Group for 2019/20, the role description is attached at **Appendix C**.

3. Main Considerations

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix B. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. In 2014 all Area Boards appointed Local Youth Network (LYN) Management Groups to coordinate wider LYNs, sub-groups of the Area Boards, to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix B and may be reviewed by the Leader on an annual basis.
- 3.3. Some Area Boards have also established working groups to consider and facilitate the development of Health and Wellbeing Centre proposals. Where these have Terms of Reference it is for the Area Board to determine and amend where required.

- 3.4. From 2015, Area Boards have been able to establish a local Health and Wellbeing Group to consider health and wellbeing priorities in their local area. These groups are sub-groups of the Area Board and their Terms of Reference can be found in Appendix C.
- 3.5. A key role within the Health and Wellbeing Group is that of the local 'Champion' who works with the Area Board to address priorities for older people and carers. The role description is attached at Appendix C and the Area Board is asked to appoint to this position.
- 3.6. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

- 7.1 None.

8. Equality and Diversity Implications

- 8.1 None.

9. Delegation

- 9.1 Under Wiltshire Council's constitution appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.
- 9.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

10. Recommendation

10.1 The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies and working groups as set out at Appendix A;
- b. Note the Terms of Reference for the Working Group(s), as set out in Appendix B.
- c. Appoint Older Persons Champions - Julia Stacey, Barbara Hearn. Champion for the Area Board, in accordance with Appendix C.
- d. Appoint Carers Champion - Alison Butler

Libby Johnstone
Democratic Services Team Lead
01225 718214
libby.johnstone@wiltshire.gov.uk

Appendices:

Appendix A – list of appointments to Outside Bodies and Working Groups
Appendix B – Terms of Reference for Working Group(s)
Appendix C – Champion role description

Unpublished background documents relied upon in the preparation of this report

None.

Appointments to Working Groups
Chippenham Area Board

- To appoint Area Board Representatives to the following bodies.
- To elect a Chair to Community Area Transport Group.

Chippenham Health and Wellbeing Group

Number of representatives: 1

Number of meetings per year: 4

Voting rights: Yes

Role: Area Board Representative for Older People

Current representatives: Cllr Peter Hutton

Chippenham Local Youth Network

Number of representatives: 4

Number of meetings per year: 4

Voting rights: Yes

Role: Area Board representation for Young People

Current representatives: Cllr Peter Hutton, Cllr Melody Thompson, Cllr Ross Henning, Cllr Ashley O'Neill

Chippenham Safer and Strong Communities Group

Number of representatives: 2

Number of meetings per year: 4

Voting rights: No

Role: Local community representative on the working group

Current representatives: Cllr Peter Hutton, Cllr Nick Murry

Community Area Transport Group

Number of representatives: 2

Number of meetings per year: 4

Voting rights: Yes

Role: Local community representative on the working group

Current representatives: Cllr Ross Henning, Cllr Ashley O'Neill, Cllr Bill Douglas, Cllr Nick Murry

Vacancy: Chair

Multi-Agency Forum

Number of representatives: 1

Number of meetings per year: 4

Voting rights: No

Role: Local community representative on the working group

Current representatives: Cllr Ross Henning

Champions

Older Persons Champions - Julia Stacey, Barbara Hearn

Carers Champion - Alison Butler

COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes. It should be noted that CATG is an advisory body, it does not exercise delegated decision making powers.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary. Additional support will be provided outside of the meeting by the Corporate Office Business Support unit, as per Area Boards.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

4. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

5. 20mph speed restrictions – review and implementation

To make recommendations to the Area Board as to the priority routes/areas for review and implementation of 20mph speed restrictions in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HSB-007-13)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

1. Purpose

Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

Community Area Health and Wellbeing Group Terms of Reference

1. Purpose

Definition of a Health and Wellbeing Group (HWG)

The Health and Wellbeing Group is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate well-being across the community area. People and organisations living and working in the community play a direct role in setting the agenda for this group.

HWGs will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for activities should be deployed.

2. Membership

The Health and Wellbeing Groups may include representatives of:

- Members of the Community Area Board,
- Older Peoples Champion,
- Carers Champion,
- People from the community,
- Town and Parish Councils,
- Health and social care commissioners,
- Community and voluntary organisations and groups,
- Community transport providers,
- Police,
- Fire and rescue services,
- GP Practices,
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of older people.

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of people

People living in the community must play a central role in all aspects of the Health and Wellbeing Groups including the design, development, delivery and review of the local activities.

Health and Wellbeing Groups are encouraged to use a variety of methods to ensure people participate and are involved in decision-making processes. Existing groups may provide a useful forum for involving people, although the decision to retain these groups is for local determination.

Health and Wellbeing Groups must ensure that consultation with people is representative and takes into account the views and needs of under-represented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the Health and Wellbeing Groups

All members will be required to:

- Take an active part in the development of the Health and Wellbeing Group and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the Health and Wellbeing Group relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on activities for older people and ensure that this is shared with the Health and Wellbeing Group.
- Champion the voice and influence of people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the Health and Wellbeing Groups activities.
- Respect all members of the Health and Wellbeing Group and invited representatives.
- Work to improve outcomes for people and ensure high quality safeguarding practice.

3. Structure

The Health and Wellbeing Groups should come together on a quarterly basis, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the Health and Wellbeing Groups activities. The Chair of the group will be decided locally and could be any member of the Group. The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of:

- The Chairperson
- Older Persons Champion/ Carers Champion
- Community Engagement Manager
- Commissioning representative (Community Commissioner)

The appointment of Councillors (excluding officers) to Health and Wellbeing Groups will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required, the Chairperson and Community Engagement Manager may appoint additional people to the management group if it is felt there involvement would be important for the function of the group.

Alternative people can represent people at the management group, however, it is preferred that the same representative attends if possible to ensure consistency of membership.

4. Responsibilities of the Health and Wellbeing Groups

Key responsibilities for the Health and Wellbeing Groups include:

- Awarding grants that support the priorities identified in the local Joint Strategic Needs Assessment (JSNA).
- Ensuring that any grants and activities take into account any applicable safeguarding implications.

- Making recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants)
- Monitoring and reporting on the quality and effectiveness of local activities and grants.
- Based on the JSNAs, local intelligence and Area Board priorities coordinating joint working to deliver these objectives.
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

5. Funding

Area Boards will have an annual revenue budget allocated to them. The Health and Wellbeing group will advise the Area Board on how these funds should be allocated. Health and Wellbeing Groups will be able to bid, apply for funding from other sources and would also be expected to feedback to commissioners on priorities for the Countywide contracts.

6. Media Relations

Members of the Health and Wellbeing Groups may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the Health and Wellbeing Groups should be agreed with between the Health and Wellbeing Groups and Chairperson of the Community Area Board.

7. Review

These terms of reference are subject to change and should be reviewed by the Cabinet Member for Adult Care and Health on an annual basis.

Volunteer Role Description

Older People & Carers Champion

Purpose of the role

The Council wishes to encourage Area Boards to identify champions in each of the county's community areas who will have a key role in representing the views of older people and carers at both a local and county wide level.

Furthermore volunteers will be asked to:

- Talk to and seek the views of older people and/or carers in their local communities on matters related to services provided by the Council or NHS and represent these views at area boards.
- Work with area boards and local voluntary groups to encourage joint working and share experience to help new local groups set up.
- Advocate for older people and/or carers and be a focal point for identifying what service improvements or developments are required.
- Link with and report to the Community Engagement Manager.
- Talk to older people or carers to obtain their views about services. They will represent these views at Area Board meetings or other meetings as requested and discuss with the Council and CCG Commissioners the priorities for older people or carers and work with them on service improvements and developments.
- Provide a focus for the exchange of views and information between older people and/or carers and the Council's adult care and housing services.
- Work with the Area Boards on service improvements and developments to meet the needs of people in community areas.
- Attend area boards to report back on older people and carers issues.
- Attend meetings with other champions and the Council.
- Participate in induction training and ongoing personal development where appropriate. This will include mandatory elements essential for carrying out the role, such as safeguarding which must be completed prior to any volunteering taking place

- Use appropriate claim forms when claiming mileage or expenses
- Comply with Health and Safety Regulations.
- Register as a Wiltshire Council volunteer
- Registration with Fleet Services if the role includes driving on behalf of Wiltshire Council

Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are asked to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.

Volunteer Skills and Qualities Checklist

Older Peoples Champion:

- An ability to make a minimum commitment, as specified per role description.
- An understanding of the issues facing older people in today's society, especially loneliness and social exclusion
- An ability to comply with all relevant policy guidelines.
- An ability to maintain boundaries concerning the role and relationship with members of the community
- An ability to listen and communicate with people.
- An ability to recognise own limits of knowledge and responsibility and to be willing to seek advice and support from the Community Engagement manager or other relevant staff.
- A willingness to participate in induction training and team meetings wherever necessary.
- A commitment to non-judgemental practices.
- A willingness to undertake an enhanced disclosure check with the disclosure and barring service (DBS). The organisation will arrange to cover the cost of this.

Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are expected to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.

3 June - 14 July



It's Not Just Cricket!

Agenda Item 10



Page 35

For more information and to register for **free** from 7 May 2019 go to
www.wiltshire.gov.uk/bigpledge

 [wiltshirebigpledge](https://www.facebook.com/wiltshirebigpledge)  [#BigPledge](https://twitter.com/BigPledge)

Sign up as an individual or as part of a team.
Undertake **any** sport or activity as part of your time challenge.
Complete minutes and achieve a 'century' to **get gold!**

It's Not Just Cricket Opener Challenge - this is ideal for beginners or those new to activity or who have a disability.

It's Not Just Cricket Middle Order Challenge - For people who are already moderately active and want to test themselves.

It's Not Just Cricket All Rounder Challenge - If you're regularly active and want to push yourself, then this is for you.

It's Not Just Cricket Team Challenge - compete as a team, with your club or community group, or with friends and family.

It's Not Just Cricket Corporate Challenge - compete as a team with your work colleagues.

Complete your challenge for the chance to win a fitness watch or win the Most Active Team trophy!



D18811LD 2019_DIGITAL

Update from Castle Combe Parish Council

With the aid of the £20000 grant from the Area Board (matched by the Parish Council) and from other welcome sources including Historic England, we now have sufficient funds to begin work on the repair and restoration of the Market Cross. The total costs including the initial investigatory phase are an estimated £88000.

The 20 mph speed limit on the hill and lower village will come into effect towards the end of the year once Wiltshire Council has obtained the necessary legislative approval. Many thanks to CATG for their positive appraisal.

Highways have agreed to completely overhaul the directional signage to the car park to avoid frequent parking on double yellow lines which is a serious impediment to emergency vehicles.

New marker posts alongside the river are on order and should be installed shortly. The present posts are either rotten, mismatched or missing! Thanks again to Highways for their help with this.

Community Cash Fund winners announced

Five projects that aim to boost the health and wellbeing of people in Wiltshire have been awarded a grant from Healthwatch Wiltshire's Community Cash Fund.

The scheme, which was launched in early March, attracted 41 applications to apply for funds of up to £2,000.

As well as encouraging healthier lifestyles, the five successful projects will also provide a way for Healthwatch Wiltshire to get more feedback on local services from people it might not otherwise hear from.

Manager Stacey Plumb said: "Thank you to everyone who applied to the Community Cash Fund. We were delighted to receive such a high number of applications and it was a really tough job deciding who should receive funding.

"We're really excited to be supporting these incredibly worthwhile projects and are looking forward to following their progress in the months ahead."

And the winners are...

Anybody Can Cook, who want to run healthy eating courses for families on a low income at children's centres in Chippenham and Corsham. Their vision is to promote health equality across communities.

Pound Arts Centre and Rewired Counselling, who are hosting SPARK, a two-day health and wellbeing event in Corsham on 12 and 13 July. The first day is aimed at Year 9 students and focuses on sleep, stress, body, food and confidence, while the second day is open to all and includes a variety of speakers and a marketplace of groups and services.



Community Cash Fund

Rowden Hill Surgery, who are looking to start a choir for patients with respiratory conditions who attend the Rowden, Lodge and Hathaway surgeries in Chippenham. Singing regularly is thought to have a positive effect on the quality of life of someone with a lung condition, and sessions would be open to both patients and their carers.

Wiltshire People 1st, who are launching their Happy Hearts Dance Group for adults with learning disabilities and/or autism. The sessions will promote a healthy lifestyle through conversation, cooking and dance activities.

Wiltshire Wildlife Trust, for their Wellbeing at the Orchard project, which is aimed at people who are experiencing mental health issues. The project, based at Roundway Orchard in Devizes, features eight weeks of outdoor activities including conservation, wild cooking and nature-based craft. Designed to help improve mental wellbeing, the project also provides skills and knowledge on managing an orchard.

Keep up-to-date with the projects at:
www.healthwatchwiltshire.co.uk/community-cash-fund

May 2019

The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

News

Primary Care Networks

The Government announced a number of policies and incentives this year to help the health and care system meet increasing demand. General practice is at the core of these new ideas with the establishment of Primary Care Networks.

Each network will serve patient populations of around 30,000-50,000. Organisations within the network area will work closely together to give patients access to a wider range of health and care professionals, as part of community teams. This includes GPs, nurses, physios, therapists, pharmacists and social care providers – each providing care that is proactive, coordinated and accessible. With the focus on patients seeing the right health professional for their needs, GPs should have more time to spend on patients who need them the most.

To support their establishment, a Primary Care Network Development Programme will be centrally funded and locally delivered. By 2023/24, the PCN contract is expected to invest an additional £4.5bn per year, or £1.47 million per typical network covering 50,000 people.

GPs in Wiltshire have decided on 11 Primary Care Networks:

- Sarum West
- Sarum South
- Sarum North
- Devizes
- Trowbridge
- Bradford on Avon and Melksham
- Westbury and Warminster
- Chippenham including Corsham and Box
- Calne
- North Wiltshire Border Locality including Malmesbury, Tolsay, Royal Wootton Bassett, Purton and Cricklade
- East Kennet.

GPs and Practice Managers attended a meeting in mid-March to discuss the establishment of the networks and we will provide more information on the progress of the networks in the months to come.

You can find out more about Primary Care Networks on the [NHS England website](#).

New Chief Executive appointed to lead Avon and Wiltshire Mental Health Partnership NHS Trust

Avon and Wiltshire Mental Health Partnership (AWP) NHS Trust has appointed Dominic Hardisty as its new Chief Executive.

Dominic is currently the Chief Operating Officer and Deputy Chief Executive at Oxford Health NHS Foundation Trust. He will take up his role at AWP in August 2019, replacing Dr Hayley Richards, who announced her plans to retire in January and will be leaving the Trust at the end of May. Simon Truelove will fill the role of Acting Chief Executive until Dominic arrives.

Dominic brings with him 20 years as a leader, with the last 10 in the NHS, where he has worked across acute and community trusts. He has led teams to transform services across acute, community, mental health and children's/young people's pathways, as well as leading on responses to CQC inspections and formation of partnerships across primary, acute, community and social care.



The Chair of AWP, Charlotte Hitchings, said: "I am absolutely delighted to be appointing Dominic.

"He brings a wealth of relevant experience, both in mental health and strategic and operational management. Dominic made a great impression on the more than 50 staff, service users, carers and other stakeholders involved in the assessment and interview process."

Dominic said: "I am thrilled to be appointed Chief Executive of AWP. There are great things going on in the Trust and I look forward to joining and working with staff and stakeholders to ensure we build on current good work and continue to do our very best for service users, their families and carers, as well as for our staff to make AWP outstanding."

Charlotte added: "I am excited about Dominic's aspirations for the Trust and we are all very much looking forward to working with him as we continue on our drive for continuous quality improvement across our services for the benefit of the people we serve.

I'd also like to take this opportunity to thank Hayley Richards once again for her commitment, passion and hard work throughout her long career with the NHS and to wish her well in her retirement."

Dominic holds a degree from Oxford University and an MBA from Harvard Business School and is currently training to be a Health Care Assistant (HCA).

In another new appointment, Consultant Psychiatrist, Dr Sarah Constantine has joined AWP as the new Medical Director, starting in the role on 16 April 2019.

Governing Body meeting

Our next Governing Body meeting is on 28 May 2019 at 10.00am at Southgate House, Pans Lane, Devizes SN10 5EQ. You can read the papers from previous meetings on our website www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public

News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – www.wiltshireccg.nhs.uk/news/news-archive.

Keep up to date with news and information from Wiltshire CCG on social media.



NHS Wiltshire CCG



@NHSWiltshireCCG



Community Policing Report Chippenham Area Board – 3rd June 2019

Hello and welcome to this Community Policing Team report.

Wiltshire Police has again been graded as 'good' in all three key areas in an annual report. The annual inspection by Her Majesty's Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS) looks into police effectiveness, efficiency and legitimacy (PEEL). It considers whether forces keep people safe and reduce crime (how effective a force is), whether these activities are sustainable and provide value for money (how efficient a force is), and how forces are ensuring their officers and staff behave fairly, ethically and within the law (the legitimacy of a force). Police and Crime Commissioner for Wiltshire and Swindon Angus Macpherson welcomed the annual report and has praised officers and staff for the dedication shown every day to the communities they serve. The report findings have been announced just days after official statistics revealed that Wiltshire saw a drop of 3 per cent in the number of overall recorded crimes between January 2018 and December 2018 - compared to the previous 12 months.

Angus said: "This report is yet another endorsement of the service Wiltshire Police provides to our communities across the county and I am extremely proud of what is being achieved. Running, and maintaining, an effective and efficient Force is no mean feat and it is testament to the hard work and dedication I see across the Force each day. This year's inspection was also undertaken during one of, if not the, most demanding and challenging years in the history of the Force. Thankfully, I was able to increase the precept which enabled me to invest more money into our Community Policing Team model. Specifically, it has enabled me to increase the number of Community Co-ordinators across the county who are an integral link between the Force and the public. It is also in spite of the funding imbalance we see from Government which means Wiltshire is one of the poorest funded Forces in the country. I am particularly pleased that the report acknowledges the support available to our most vulnerable people - a key priority for me has been to put victims and witnesses at the heart of everything we do. I am pleased to see this has been recognised, along with the investment the Force is making in tackling emerging criminality – such as cyber-crime. Of course, there is no room for complacency and to maintain these ratings I will ensure the Force continues to drive up standards both externally and internally."

We hope you find these updates useful, for the latest news, crime prevention advice and appeals please follow us on:

Twitter <https://twitter.com/wiltshirepolice>

Facebook <https://www.facebook.com/wiltshirepolice/>

Or sign up to Community Messaging <https://www.wiltsmessaging.co.uk/>

Thank you for your continued support to Wiltshire Police.

feedback@wiltshire.police.uk

COMMUNITY MESSAGING



We are constantly reviewing our visibility and how we can develop this and work with our communities. We cannot physically be everywhere all of the time and we want to ensure consistent information with our communities and to be able to provide the information that matters to you when you need it. There has been some good feedback from our new way of working using Community Messaging so please sign up and use it. <https://www.wiltsmessaging.co.uk/>

Our CPT priorities can be accessed online, also persistent offenders and ongoing issues affecting the Community in line with our Force Control Strategy. Priority Offenders are established at a weekly Sector meeting, as a result priorities and taskings are raised as a way to effectively manage live intelligence and priorities that are developing in the northern hub.

CONTROL STRATEGY - Every year, the Force assesses its operational priorities for the year. Through a combination of research and consultation, the Intelligence team identify the areas of criminality that present the biggest threat, harm and risk to our communities as well as the areas where we most need to fill gaps in terms of our understanding, intelligence or capability.

The resulting document is known as the Control Strategy which outlines the following operational priorities:

1. Modern Slavery & Human Exploitation (including Criminal Exploitation of the Vulnerable)
2. Child Sexual Abuse (including Child Sexual Exploitation)
3. Organised Criminality (including County Lines)
4. Domestic Abuse
5. Youth Offending and Emerging Gang Culture

As has been the case in previous iterations of the Control Strategy, there are clear themes running through all the priority areas – ‘Cyber Capabilities’ and ‘Vulnerability and Exploitation’. Digital technology is used to carry out offending in all the above areas and at the heart of all the above there are vulnerable victims, witnesses or offenders that are often being exploited.

I have been asked at some recent Town Council and Area Board meetings to provide a breakdown of incidents and crime that is reported within a specific town or area. In these days of reduced resource and trying to work smarter I am going to decline this request. All of the information that has been requested can be found through the links that are provided below. The information is that detailed that you are able to search on date, crime type and locality down to street level. Given this, I do not want our community coordinators to spend their valuable time updating data sheets and researching what has already happened, I would rather they focus their efforts in partnership working and problem solving to make our communities safer. Thank you for your continued support – Insp Mark Luffman”

Whilst the report below gives a summary of Key Impact Crimes in your area such as Burglaries, the interactive element will allow you to see the statistics of the reports for your area and your local Police contacts. The website address remains unchanged and the interactive map can be found by following the below link.

<http://www.wiltshire.police.uk/article/832/Your-Area>

LOCAL ISSUES/CRIMES

Warrants/Drugs – We are committed to disrupting criminal activity in relation to drugs.

The area of Westmeads Lane is currently a Sector Priority for the Community Policing Team and on the 17th May at approximately 20.10 hours, Officers were carrying out pulse patrols of the area when they witnessed suspicious activity. They stopped to speak to a few people involved, a search of an 18 year old male was found to be in possession of a large quantity of Cannabis and was arrested for Possession with the Intent to Supply a controlled drug. Officers also found a bladed article, scales and other paraphernalia. He was released under investigation.

A man was arrested and drugs, weapons and cash seized following proactive patrols in Chippenham on 20th May. Officers had been carrying out targeted patrols in the Westmead Lane area following concerns from local people about drug dealing in the area. At around 9pm, plain clothes officers spotted suspicious activity and followed a vehicle, a silver Volkswagen Passat, out of the town along the A4 towards Corsham. They then pulled the car over, just past the Chequers roundabout, and searched the driver and the vehicle. They seized a large quantity of cash, a mobile telephone and 45 clear snap bags containing white powder, believed to be Class A drugs. The driver, a 31-year-old man from Bath, was arrested on suspicion of being concerned in the supply of Class A drugs and conveyed to Melksham Police Station. Officers then visited an address in Corston, Bath, and seized a large quantity of white powder, believed to be Class A drugs, drugs paraphernalia, a Taser, a knife, a knuckle duster, and another vehicle - a silver Mercedes. PC James Isaac, from the Community Tasking Team, said: "This arrest and the seizure of a significant quantity of items believed to be related to the supply of Class A drugs, has directly come from intelligence from the local community.

"We are constantly asking the public to help us by telling us about their concerns and suspicions relating to drug dealing, and this case proves that we will take action. If the local community works with us then we can target those who deal illegal drugs, and help tackle the knock-on impact that this type of criminality has on the people of Wiltshire."

For more information about how you can report your concerns about drug dealing, please go to our website: <https://www.wiltshire.police.uk/article/1112/Suspect-drug-dealing->

Police were called by a member of public reporting that they had witnessed potentially a drug deal during the evening of 1st of May. Police responded and detained 3 males involved in drug supply, upon searching, Police located evidence of cannabis supply, several mobile phones, case and an air pistol. A 21 year old male was in possession of these items and was arrested and conveyed to Melksham Custody, he was released under investigation.

Police have issued a number of Cannabis Street Warnings to individuals as a result of stop checks/searches taking place.

feedback@wiltshire.police.uk

We would like to remind the community that concerns raised will always be kept confidential, or alternatively crime stoppers can be contacted anonymously. To report drug activity in your neighbourhood, call 101.

We continue to develop intelligence by adopting a joint multi-agency approach to assist with the preparation of further warrants in the future, so they may be executed in line with the Force Control Strategy.

Vehicle Crime – Chippenham and other neighbouring areas have experienced some theft of tools from vans. Crime prevention advice has been circulated on social media.

Truckstop, Draycott Cerne - There was a number of reports of damage caused or thefts from lorries parked up at the Truckstop a few months ago. The CPT conducted Pulse patrols initially as a preventative measure, followed by the Community Tasking Team carrying out plain clothes operations coupled with close liaison with neighbouring forces. As a result, a number of arrests have been made and other preventative measures have now been put in place.

Burglaries - There have been very few burglaries reported to us which is pleasing, however due to the warmer weather and windows being left open we would encourage neighbours to keep ‘an eye’ on your home and report anything suspicious **immediately by calling 101**.

Rogue Traders – By law cold callers must provide a 14 day cooling off period in writing when providing a quote for work to be carried out, if not it is fraud.

Nottingham Knockers – Due to Police stopping males in February and seizing all of their goods also reporting them for court, the number of reports in North Wiltshire have reduced. These are predominantly males from outside of Wiltshire, stating they have recently been released from prison and use homemade identification, they may look to target the elderly/vulnerable and are generally aggressive towards occupants when selling. **If they cannot produce a Valid Pedlars Certificate and they are selling items, then this is an offence. Please report to the Police at the time.**

Rough Sleepers – The number of reports of ASB within the town has reduced and the PSPO is in place. A local male has been arrested a number of times due to being drunk and disorderly and breaching the PSPO. CPT are also liaising with Housing Associations and recently Injunctions have been served to prevent the rough sleepers from entering Croft Court and any Greensquare properties. We are aware that Wiltshire Council have received several complaints about a female sleeping in the bus shelter on the A4 outside Sainsburys. The ASB officer along with an outreach worker and Police have approached the female to offer support which has been refused and she will not engage. Further enquiries are being made before enforcement will take place. We will continue working in partnership with other agencies.

Shoplifters – Supermarkets are reporting thefts of alcohol to the Police. Contact has been made with the Managers and Security with the aim to reduce further reports. Officers have been encouraged to work remotely in their cafes when time permits.

Purse Thefts – We continue to have a small number of purse thefts reported to us in Chippenham High Street and also from victims when shopping in supermarkets. If you have elderly family members, neighbours and friends, please advise them not to withdraw large amounts of cash from ATMs and if so, to try and do this discretely, always close handbags and wear them over their shoulder and across their chest to make access to their purse more difficult. Also, do not leave handbags unattended in shopping trolleys whilst you select your shopping.

Anti-social Behaviour (ASB) – Due to the increase of high visibility patrols in particular areas eg Derriads/Cepen Park South, the number of ASB reports have reduced significantly however we have received a number of complaints of youths climbing on roofs of commercial premises in the town centre. Patrols will continue in particular John Coles Park and Monkton Park during half term. Police will continue to monitor/focus on particular areas as our Sector Priority and liaise with agencies if necessary.

Criminal Behaviour Orders – Two applications have been made to CPS (Crown Prosecution Service) on two individuals in Chippenham who persistently breach their Community Protection Notices to stop them from calling 999 when it is not a genuine emergency. They have been arrested recently and are due in court in June and it is hoped that the CBOs will be agreed and served at Court.

Other – The format for the next Area Board report will be changing to adopt a corporate approach for the County.

Community Speed Watch – As part of our weekly Sector Priorities, officers from the Community Policing Teams are tasked to carryout speed checks in various locations within rural locations.

IAG's, Independent Advisory Group – Members of the IAG serving North Wiltshire met at Royal Wootton Bassett with Sgt Don Pocock. They discussed Domestic Abuse, Use of Force, the NDM (National Decision Model) and briefly discussed Human Trafficking.

LYN – Local Youth Network – PC Hazel Anderson along with other members of the LYN have been organising a 'Club Night' for the youths of Chippenham to be held at the Neeld Hall on the 14th June 2019 which it is a free event.



Events/Community Engagement – The local Community Policing Team continue to engage with schools and offer support/reassurance during recent tragic circumstances. They also attend local events, the most recent being the Chippenham Folk Festival.

Police Cadets who are aged 13-16 years of age can attend local events and assist with community engagement, they are very keen to get involved in future events, please e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk

If you are planning any event and require assistance from the Police to assist, please e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk in advance as you may be required to complete an 'Events Form' and there may also be a cost incurred to ensure that you have dedicated officers throughout. If you would like the Cadets to assist with community engagement at events please e-mail the address above, there is no charge for this.

feedback@wiltshire.police.uk

EVENTS... Don't forget that a toolkit is available from Wiltshire Council which gives fantastic guidance and advice for organising most types of events, including topics ranging from traffic management to toilets, and gives contact details for which agencies and departments need to be contacted when applying for various licences or road closures. It can be found at <http://www.wiltshire.gov.uk/public-events-toolkit.pdf>. In essence, all organisers must be responsible for identifying any risks and putting in measures to remove or reduce them.

The Force now has a dedicated cybercrime Facebook page. If there are any local businesses who would value having this information do please e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk.

In addition to the Wiltshire Police website, Chippenham CPT has 7791 followers on Facebook, please join us either on Facebook or Community Messaging.

For a detailed breakdown of the crime in your area visit...<https://www.police.uk/wiltshire/>

The e-mail address for the Wiltshire North Community Policing Team is
[**cptnorthwiltshire@wiltshire.pnn.police.uk**](mailto:cptnorthwiltshire@wiltshire.pnn.police.uk)

Please phone 101 (non emergency) or 999 (emergency) to report any incidents or crimes, reports cannot be taken via the above e-mail address.



Prepared by PC 1552 Hazel Anderson
Community Co-ordinator Corsham and Chippenham



Deputy Sector Head Ps 1577 Donald Pocock : donald.pocock@wiltshire.pnn.police.uk



Sector Head Insp 364 Mark Luffman : mark.luffman@wiltshire.pnn.police.uk

feedback@wiltshire.police.uk

Report to Chippenham Area Board
Date of meeting 03/06/2019
Title of report Community Area & Youth Grant Funding

Purpose of the Report:
 To consider the applications for funding listed below.

Community Grants Applicant/ Project	Amount requested
Zero Chippenham	£5000.00
Chippenham Sailing and Canoeing Club	£5000.00
Biddestone Tennis Club	£5000.00
Chippenham Mens Shed	£5000.00
Friends of Redland School	£5000.00
Youth Grants Applicant/ Project	
688 – Kandu Arts	£2000.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance available here: <http://www.wiltshire.gov.uk/community-area-grants-criteria-2015-16-april.pdf>

The funding criteria and application forms are available on the council's website: <http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm>

2. Main Considerations

- 2.1. Councillors will need to be satisfied that funding awarded in the 2019/2020 year is made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
- 2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council’s Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council’s equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

**9. Applications for consideration
Community Grants;**

Application ID	Applicant	Project Proposal	Requested
ID 3268	Zero Chippenham	Community Engagement on Climate Change	£5000.00
<p>Project description: Zero Chippenham ZC is an environmental group attracting a wide range of local members with varying fields of expertise and interest. In light of the recent Council declarations recognising a global Climate Emergency ZC is proposing a wide ranging series of activities to engage our young people and the wider community. In order to do this effectively ZC needs the basic electronic equipment visual aids and display boards to use at school and community events and in local primary and secondary schools to raise awareness and show people what they can do to make a difference.</p> <p>Input from Community Engagement Manager: This funding will support the group with equipment and resources to engage the community in activities to raise the awareness of environmental impacts and develop action plans to work with the community to change this. The total amount of this project is £10000.00</p> <p>Proposal That the Area Board determines the application from Zero Chippenham for £5000.00</p>			

Application ID	Applicant	Project Proposal	Requested
ID 3273	Chippenham Sailing and Canoeing Club	CSCC Equipment Support	£5000.00
<p>Project description: CSCC is a CIC with sole income from memberships and course prices. This limits our ability to fund capital expenditure projects. Some of our equipment fleet now requires upgrade or increase to match current trends along with wear and tear. The Club is trying to build capital for a new clubhouse so this severely constrains our ability to refresh equipment. In order to attract members our equipment needs to be in good condition match current</p>			

interest trends and be safe. This bid aims to bring our equipment status up to that standard.

Input from Community Engagement Manager:

This community organisation encourages people to safely get onto the River Avon sailing and canoeing. Offering range of course and community events throughout the year. However, the cost to run the aging facilities, storage units, changing spaces, alongside the equipment such as boats and canoes all of which are in constant use by a range of people. Replacing aging kits is necessary to keep the club going, and continue to invest in its members existing and new. The total amount of this project is £10000.00

Proposal

That the Area Board determines the application from Chippenham Sailing and Canoeing Club for £5000.00

Application ID	Applicant	Project Proposal	Requested
ID 3288	Biddestone Tennis Club	Tennis Club Floodlights	£5000.00

Project description:

Install floodlighting on third court to enable greater evening winter use of tennis courts for youth and adult coaching team training and social tennis. The main benefit will be increased professional coaching of young and developing players - we estimate this will allow for around 100 additional hours pa of evening coaching doubling our total available coaching time. The floodlights will also allow greater social and team use of the courts on darker evenings as currently only 2 courts are floodlit. This will greatly expand the opportunities for local people particularly young people to participate in and develop their sporting skills.

Input from Community Engagement Manager:

Fitness facilities such as these are a vital resource in rural communities. Not only a meeting place for residents but an important health and wellbeing space. It is important these facilities are continually invested in them to protect there future. These improvements will allow more people and more hours of usage. The total amount of this project is £14400.00

Proposal

That the Area Board determines the application from Biddestone Tennis Club for £5000.00

Application ID	Applicant	Project Proposal	Requested
ID 3312	Chippenham Mens Shed	New Workshop	£5000.00

Project description:

The Chippenham Mens Shed connect retired or unemployed men through activities like woodworking metalworking and repairing electronics. It's a place to pursue practical interests enjoy making and mending sharing skills and knowledge it's about social connections and friendship building and of course a lot of laughter. In order to do this we need a workshop and facilities within Chippenham area.

Input from Community Engagement Manager:

This group have now found a new space to create there workshop. The are agreeing with the Rugby Club to home their new facility. This modular portacabin style workshop will be modern, and fit for purpose, design for them. A space specifically for the Men's shed activities. They already have plans on how the wider community can also benefit. The total amount of this project is £49040.00

Proposal

That the Area Board determines the application from Chippenham Men's Shed for £5000.00

Application ID	Applicant	Project Proposal	Requested
ID 3224	Friends of Redland School	New Artic Cabin	£5000.00
<p>Project description: We would like to install an arctic cabin on the school field as a space for groups classes and individuals. We have recently purchased and implemented the use of a new scheme of work for PSHE and have also trained additional support workers for ELSA in order to respond to the increased need that we have identified as a school in support the school population and wider community with social and emotional needs.</p> <p>Input from Community Engagement Manager: This additional facility will improve the learning and social environment for young people as well as having additional community benefits. The Nursery which in on our School site but independent from us as it is run by the YMCA. Barnardos would be able to access the cabin through the school. There is also a Rainbow and Brownie group and they would like to set up increased community links in and draw in additional adults to help pupils engage in activities. The total amount of this project is £15500.00</p> <p>Proposal That the Area Board determines the application from Friends of Redland School for £5000.00</p>			

Youth Grants;

Application ID	Applicant	Project Proposal	Requested
ID 688	Kandu Arts	Drop In Mentoring Support	£2000.00
<p>Project description: The provision of support and drop in services to those young people who fall outside usual referral routes those involved in antisocial behaviour NEET those with family and individual low community engagement.</p> <p>Input from Community Engagement Manager: This flexible package of sessions is a pilot project to see how we can support those outsides of school. This funding will support a set of mentoring and support hours which can be utilised when young people have a need. The LYN management group have supported this project. The total amount of this project is £4000.00</p> <p>Proposal That the Area Board determines the application from Kandu Arts for £2000.00</p>			

No unpublished documents have been relied upon in the preparation of this report.

Community Grant Remaining Funds:

Should the Area Board award the amounts recommended in this report the remaining total for 2019/20 will be: £42717.87

Youth Grant Remaining Funds:

Should the Area Board award the amounts recommended in this report the remaining total for 2019/20 will be: £28187.35

Report Author Name, Ollie Phipps Title: Community Engagement Manager
Tel: 01249 709404 Email: ollie.phipps@wiltshire.gov.uk

